APPLICATION FOR ENROLMENT

School of the Nativity
Catholic Parish School

Families: Living, Loving, Learning

Aberfoyle Park Primary School Campus
Campus Drive
Aberfoyle Park 5159
T: 08 8270 3177 F: 8370 6772
info@nativity.catholic.edu.au
www.nativity.catholic.edu.au
<table>
<thead>
<tr>
<th>STUDENT DETAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Name</td>
</tr>
<tr>
<td>Male / Female (Circle)</td>
</tr>
<tr>
<td>Residential Address <em>(where student resides)</em>:</td>
</tr>
<tr>
<td>Is the student of Aboriginal or Torres Strait Islander Origin? No ☐ Yes ☐ (If YES, please circle which cultural group you identify with)</td>
</tr>
<tr>
<td>Does the student speak a language other than English at home? No ☐ Yes ☐ If yes, what other language is spoken at home: ..........................................................</td>
</tr>
<tr>
<td>Country of Birth</td>
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<tr>
<td>Date of arrival in Australia (if applicable): / /</td>
</tr>
<tr>
<td>First enrolled in a school in Australia: / /</td>
</tr>
<tr>
<td>Visa Information <em>(if applicable)</em>: Visa Type:</td>
</tr>
<tr>
<td>Religion:</td>
</tr>
<tr>
<td>Sacraments</td>
</tr>
<tr>
<td>Baptism</td>
</tr>
<tr>
<td>Confirmation</td>
</tr>
<tr>
<td>Most recent Schools and Pre-schools (include Kindergarten up to present time)</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>Other children in the family</td>
</tr>
</tbody>
</table>
### ADDITIONAL NEEDS AND CONSIDERATIONS FOR STUDENTS

*The following questions are to assist us in facilitating the smooth transition of students into the school setting.*

- **(a)** Does your child have any special achievements, talents? **YES/NO**
- **(b)** Does your child have any learning needs? **YES/NO**
- **(c)** Has your child attended any specialised agencies, special schools, units or centres? **YES/NO**
- **(d)** Has your child been assessed by a specialist service (such as speech pathologist, occupational therapist, psychiatrist, psychologist, audiologist, optometrist or other specialist clinic or service)? **YES/NO**
- **(e)** Does your child have any special needs or considerations? (for example: disabilities, allergies, restrictions on physical activity) **YES/NO**
- **(f)** Does your child require any special provisions to be made by the school (eg medication, disabled access etc) **YES/NO**
- **(g)** Does your child have any infectious diseases? **YES/NO**
- **(h)** Has your child ever been suspended from school, expelled or refused admission to another school? **YES/NO**

If YES to any of the above questions, please give details below, using attachments if necessary.

We consent to the School obtaining information about our child, where necessary, from previous schools or Agencies/professionals. **YES/NO**

Do you have any outstanding school fees with another school? **YES/NO**

### OTHER INFORMATION

Please bring a copy of the following documents (as applicable) to your interview:

- [ ] Latest school report and/or reference from previous schools
- [ ] Copies of any national tests results (eg NAPLAN) where available
- [ ] Any Court order, Parenting Plan or related information affecting your child
- [ ] Documentation relating to special needs (any reports, action plans, assessments, etc)

### NOTES

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<table>
<thead>
<tr>
<th>FAMILY DETAIL</th>
<th>Mother/Parent1/Guardian1</th>
<th>Father/Parent2/Guardian 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Mr  Mrs  Ms  Miss  Dr (please circle)</td>
<td>Mr  Mrs  Ms  Miss  Dr (please circle)</td>
</tr>
<tr>
<td>Family Name</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Given Name</td>
<td></td>
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</tr>
<tr>
<td>Occupation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>If not employed, do you receive a government benefit?</td>
<td>YES  NO (Circle one)</td>
<td>YES  NO (Circle one)</td>
</tr>
<tr>
<td>Telephone Numbers:</td>
<td></td>
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<tr>
<td>E-mail</td>
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<tr>
<td>Religion</td>
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<tr>
<td>Country of Birth</td>
<td></td>
<td></td>
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<tr>
<td>Cultural background</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date of arrival in Australia (if applicable)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visa Information (if applicable)</td>
<td>Visa Type</td>
<td>Visa Number</td>
</tr>
<tr>
<td></td>
<td>Visa Type</td>
<td>Visa Number</td>
</tr>
<tr>
<td>Residential Status (if applicable)</td>
<td>Permanent ☐</td>
<td>Temporary ☐</td>
</tr>
<tr>
<td></td>
<td>Length of stay:</td>
<td></td>
</tr>
<tr>
<td>Residential Address</td>
<td></td>
<td></td>
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<tr>
<td>Postal Address</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Living with child</td>
<td>Yes, Full-time ☐</td>
<td>Part-time ☐</td>
</tr>
<tr>
<td>Family Court or other relevant Court Order (if YES, you should provide a copy of that order to the school)</td>
<td>YES  NO (Circle one)</td>
<td>YES  NO (Circle one)</td>
</tr>
</tbody>
</table>

Please state your reasons for choosing this Catholic school for your child’s education.

I declare that all of the information provided in this application is, to the best of my knowledge, true.

(Both parents/guardians to sign if possible) Signature __________________ Signature __________________
Date __________________ Date __________________

PLEASE NOTE In due course applicants will be contacted regarding their application for enrolment. If applicants accept an offer of enrolment, the terms and conditions detailed in this Application for Enrolment are incorporated in the Enrolment Contract.
INFORMATION INCLUDED IN THE FOLLOWING SECTION WILL, IF YOUR APPLICATION IS SUCCESSFUL, BE REQUIRED BY THE AUSTRALIAN GOVERNMENT AS PART OF THE SCHOOL'S STATISTICAL REPORTING REQUIREMENTS.

**Occupation**
What is the occupation group of the mother/parent1/guardian1?
- [ ] Group 1: Senior Management in large business organisation, government administration and defence and qualified professionals
- [ ] Group 2: Other business manager, arts/media/sportsperson and associate professionals
- [ ] Group 3: Tradesmen/women, clerks and skilled offices, sales and service staff
- [ ] Group 4: Machine Operators, hospitality staff, assistants, labourers and related workers
- [ ] Group 8: Not in paid work

What is the occupation group of the father/parent2/guardian2?
- [ ] Group 1: Senior Management in large business organisation, government administration and defence and qualified professionals
- [ ] Group 2: Other business manager, arts/media/sportsperson and associate professionals
- [ ] Group 3: Tradesmen/women, clerks and skilled offices, sales and service staff
- [ ] Group 4: Machine Operators, hospitality staff, assistants, labourers and related workers
- [ ] Group 8: Not in paid work

**Language Other than English**
Does the mother/parent1/guardian1 speak a language other than English at home?
(If more than one language, indicate the one that is spoken most often).
No, English Only ..........................  [ ]
Yes  Other – please specify.................................................

Does the father/parent2/guardian2 speak a language other than English at home?
(If more than one language, indicate the one that is spoken most often).
No, English Only ..........................  [ ]
Yes  Other – please specify.................................................

**Parental school education**
What is the highest year of primary or secondary school the mother/parent1/guardian1 has completed?
(For persons who have never attended school, mark ‘Year 9 or equivalent or below’.) Mark one box only
- Year 12 or equivalent .............................................
- Year 11 or equivalent.............................................
- Year 10 or equivalent.............................................
- Year 9 or equivalent or below.........................

What is the highest year of primary or secondary school the father/parent2/guardian2 has completed?
(For persons who have never attended school, mark ‘Year 9 or equivalent or below’.) Mark one box only
- Year 12 or equivalent .............................................
- Year 11 or equivalent.............................................
- Year 10 or equivalent.............................................
- Year 9 or equivalent or below.........................

**Parental non-school education**
What is the level of the highest qualification the mother/parent1/guardian1 has completed? Mark one box only
- Bachelor degree or above ..........................................
- Advanced diploma/Diploma ..........................................
- Certificate I to IV (including trade certificate) .................
- No non-school qualification .....................................

What is the level of the highest qualification the father/parent2/guardian2 has completed? Mark one box only
- Bachelor degree or above ..........................................
- Advanced diploma/Diploma ..........................................
- Certificate I to IV (including trade certificate) .................
- No non-school qualification .....................................

**GLOSSARY**
Bachelor degree: Includes Postgraduate Degree, Masters Degree, Graduate Diploma, Graduate Certificate, Bachelor Degree (with Honours) and Bachelor Degree.
Diploma/Advanced Diploma: Includes Advanced Diploma, Associate Degree and Diploma
PRIVACY INFORMATION

1. The School collects personal information, including sensitive information about students and parents or guardians before and during the course of a student’s enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to the pupil and to enable them to take part in all the activities of the School.

2. Some of the information we collect is to satisfy the School’s legal obligations, particularly to enable the School to discharge its duty of care.

3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.

4. Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about students from time to time.

5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes, including to facilitate the transfer of a pupil to another school. This includes to other schools, government departments, the Catholic Education Office, the South Australian Commission for Catholic Schools, the School’s local diocese and the parish, Schools within other Dioceses, medical practitioners, and people providing services to the School, including specialist visiting teachers, sports coaches, volunteers and counsellors.

6. Personal information collected from students is regularly disclosed to their parents or guardians.

7. In situations where parents are separated, it is the policy of the School to release school reports to the mother and father of the student upon request. It is also our policy to allow both mother and father to attend parent/teacher interview upon request. However, the School will abide by any court orders which prevent the release of such information.

8. The School may store personal information in the ‘cloud’ which may mean that it resides on servers which are situated outside Australia.

9. In the event of default of payment of fees, the School may refer the default to a debt collection agency. If this occurs, personal information will be disclosed to the agency and you will be responsible for the collection costs.

10. The School’s Privacy Policy sets out how parents or students may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School’s duty of care to the pupil, or where students have provided information in confidence.

11. The School’s Privacy Policy also sets out how you may complain about a breach of privacy and how the School will deal with such a complaint.

12. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

13. On occasions information such as academic and sporting achievements, student activities and similar news is published in School newsletters and magazines and on our website. Photographs of student activities such as sporting events, school camps and school excursions may be taken for publication in School newsletters and magazines and on our website. The School will obtain separate permissions from the students’ parent or guardian prior to publication. We may include students’ and students’ parents’ contact details in a class list and School directory. [or Schools may wish to seek specific consent to publish contact details in class lists and School directories.]

14. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose this information to third parties.

PARENT/GUARDIAN DECLARATION

15. In applying to enrol my child at this school I/we accept that s/he will be educated in the Catholic faith within a Christian educational environment.

16. I/we accept that support of school staff and cooperation concerning school activities is essential.

17. I/we accept that we will abide by school policies as amended from time to time.

18. I/we accept that participation in camps is compulsory and that membership in school sporting teams takes priority over competing sporting interests.

19. I/we accept that the School reserves the right to suspend or expel a student for serious or continued breaches of school rules, regulations and/or policies, including conduct which brings into disrepute the good name and reputation of the School.

20. I/we accept the standards the School sets regarding grooming, uniform and personal presentation.

21. I/we accept responsibility for the payment of tuition fees and other costs associated with the education of my/our child as determined and amended from time to time by the School (except where exemptions/remissions have been sought and granted).

22. I/we give consent for the School to contact any other Catholic school which my child has previously attended for the purpose of ascertaining my/our fee paying record.

23. I/we accept that the School does not accept liability for damage or loss of any personal possessions of students and that insurance for students’ personal possessions is my responsibility.

I acknowledge and accept all of the above terms and conditions (clauses 1-23)

Mother/Guardian (signature) __________________________ Date: __________________________

Father/Guardian (signature) __________________________ Date: __________________________
Please attach relevant documents here.

**Application checklist:**

Please check that the following information is included when returning the application form:

- $25 non-refundable application fee
- A copy of student’s birth certificate
- A copy of student’s baptismal certificate *(if applicable)*